

2026 CHARTER REVIEW COMMISSION
RECOMMENDATIONS TO THE GLOCESTER TOWN COUNCIL

Recommendation #1: Change C1-2 Form of Government
(Replace the existing paragraph with this paragraph)

The form of Town Government provided by this Charter shall be the Town Council Manager form of government. Pursuant to its provisions and subject only to the limitations imposed by the State Constitution and by this Charter, all powers of the Town, except those vested in and exercised by the Financial Town Referendum, shall be vested in an elected Town Council which shall enact local legislation and in an appointed Town Manager, who shall be responsible for the execution of the laws and the administration of the Town government under the direction of the Town Council.

Recommendation #2: Addition to Article XIII Other Offices and Commissions.

Add C13-12.

The Town Council may appoint a Town Manager. The following points shall be applied to the position:

1. The position shall be appointed by the Town Council.
2. The position reports to the Town Council.
3. Compensation is fixed by the Town Council.
4. An employment contract will be given by the Town Council, with a term of 3 years, subject to such conditions and clauses negotiated by the Town Council and the Town Manager.
5. The position may be reappointed by The Town Council for a term of two (2) to five (5) years.

6. The contract shall stipulate that the Town Manager may only be removed for cause during the term of the contract.
7. The powers and duties of the Town Manager shall be set forth by the Town Council and be outlined in a detailed job description and provided in any employment contract approved by the Town Council.
8. Shall be the point of contact for all department heads, commissions, and boards, except where otherwise excluded by law; and may act as the liaison between any such department head, commission, and board to the Town Council as necessary.
9. Shall be open and transparent to the Town Council and the public that it serves.

Requirements of the Town Manager position:

1. Shall have a minimum of a Master's degree in public administration, business administration, or another related field from an accredited college or university and a minimum of two (2) years administrative experience in some facet of government.
2. Shall not be actively engaged in any employment, or business, or in the practice of any profession, or hold any public office other than the office of Town Manager of the Town of Glocester without prior Town Council approval
3. Shall be a resident of the State of Rhode Island.
4. Shall be a full-time position of the Town of Glocester and adheres to the workday schedule of the administrative town employees.

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Recommendation #3 : Change C1-6 Property.
(Replace the existing paragraph with this paragraph)

To insure transparency, any and all acquisitions of property from any source shall be fully disclosed to the electorate of the Town of Gloucester as to the disposition of any monies used for the said acquisitions and the identity of the the funding source or sources shall be identified and made public.

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Recommendation #4: Add to C4-9 Powers and Duties
(Add #27) NEW

At the time of appointment, any appointed committee, board or commission member, Town Council member, and School Committee member will sign an agreement stating they have received, read, and agree to the rules and responsibilities outlined within the Town of Gloucester's Home Rule Charter.

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Recommendation #5: Add to C6-5 Powers and duties. Number three(3)

An annual performance review evaluation will be performed by the school committee before the renewal of the Superintendent's employment contract. Employment contract shall not exceed or be renewed for more than three (3) years, per R.I. State Law.

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Recommendation #6: Change C6-9 Financial accounting.

The financial accounting of the local school shall be the responsibility of the local Superintendent and the School Committee.

Each year, the Superintendent shall, with guidance from the School Committee, prepare the budget following the parameters set forth by state and local law. The budget will then be submitted to the Budget Board within the same time schedule as all other Town Departments.

All other accounting responsibilities of the school department shall be performed by the Superintendent and the Superintendent's staff to include payroll, payment of expenditures, town, state and federal reporting, any any other duties relating to financial accounting as needed.

All other Charter and State requirements regarding the expenditure of funds and/or the responsible management of the local school budget shall continue as stated in the Charter and state law.

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Recommendation #7: Change C7-9 Board of Assessment Review
Number one(1) Membership.

There shall be a Board of Assessment Review to consist of five
(5) members that are qualified electors of the Town appointed by
the Town Council for a term of 3 years.

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Recommendation #8: C8-8 Change Capital reserve fund from 2% to 4% , gradually increasing the increase by 1/2% over a period of 4 (4) years. (Attached see estimated table provided by Town Finance Director).

There shall be an annual addition to the amount appropriated by the Financial Town Referendum equivalent to 4% of the amount appropriated as an operating budget approved at the meeting, as a capital reserve fund. This increase in Capital reserve from the current 2% to 4% will increase gradually by 1/2% over 4 years.

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Recommendation #9: Add C8-9 Land Trust

The amount shall not exceed \$100,000.00 (one hundred thousand) in any given year.

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Recommendation #10: Change C11-4 Emergency Management

Remove #5. Be a qualified elector of the town.